



JOB ANNOUNCEMENT

VOLUNTEER ENVIRONMENTAL INTERN

PUBLIC EDUCATION PROGRAM – SAN FRANCISCO OFFICE
PART-TIME

Here is an opportunity to gain valuable work experience at the California Coastal Commission while making a difference for our coast and ocean. We are seeking a detail-oriented, highly motivated individual for a volunteer internship with our Public Education Program, assisting with the Coastal Art & Poetry Contest for K-12 students. The internship is unpaid. The bulk of the work will take place between February 10 and April 30, 2014, with presence during the last week of January desirable. Part-time position with flexible hours, approximately 8 hours per week.

Background: The Coastal Commission is a state agency charged with protecting coastal resources and managing coastal development in California. The Coastal Commission's Public Education Program works to increase public knowledge of coastal and marine resources and to engage the public in coastal protection and restoration activities. Visit our Public Education website at www.coastforyou.org to learn about all of our programs. The Public Education Program is staffed by a small team of professionals who work closely together.

The Position: The environmental intern will assist with the annual California Coastal Art & Poetry Contest for K-12 students. Work will include tasks such as opening and sorting the contest entries, scanning artwork and poetry, and data entry. The bulk of the work begins after the entry deadline of January 31, 2013 and concludes on April 30, 2013.

Desired Skills and Abilities:

- Close attention to detail and ability to follow instructions;
- Well organized;
- Experience with scanners or confidence to learn;
- Basic-level knowledge of Photoshop (for sizing and saving scanned work) or confidence to learn;
- Ability to work well independently;
- An interest in student artwork and poetry and a love of the California coast!

Contact: Annie Kohut Frankel, Education Coordinator, 415/597-5888, Annie.Frankel@coastal.ca.gov

To Apply: Applications accepted until position is filled. Only the most qualified applicants will be interviewed. Please submit a current resume and cover letter to:
Annie Frankel: Annie.Frankel@coastal.ca.gov or Fax: (415) 904-5216